[Name of Recipient]

[Address of Recipient]

Date:

**Subject: Agreement for Purchase of House**

Dear Mr. / Mrs. [Name of the Recipient],

This letter is written so as to give legal form to the agreement of purchasing the house located at [mention Location] between [mention Buyer’s Name] and [mention Seller’s Name]. The agreement was formed at [mention date] in which the buyer will pay the seller an amount of [mention Amount] for the purchase of the house.

All the terms and conditions are properly stated in the purchase agreement upon which both parties have agreed. If you have any queries, feel free to contact us for any details.

Thanking you.

Sincerely,

[Sender Name]

[Sender Signature]

[Sender Contact Details]