[Name of Recipient]

[Address of Recipient]

Date:

**Subject: Disappointment on your Behavior**

Dear [Name of the Friend],

For the last few months, I am disappointed as well as shocked by your behavior toward me. I have noticed that you have started drawing away from me. Two weeks ago, when we met at Jack’s wedding party, you stayed away from me and continuously ignored me.

I don’t know what’s the matter with you right now and why you are doing this to me. If I accidentally hurt you then please let me know so that I can seek apology from you. I am looking forward to your response. Feel free to contact me any time.

Thanks!

Yours Truly,

[Sender Name]

[Sender Signature]

[Sender Address]

[Sender Contact Details]