[Name of Recipient]

[Address of Recipient]

Date:

**Subject: Congratulations on Graduation**

Dear [name of the Recipient],

I am so happy for you as you graduated from [mention Institution Name] in [mention Subject] last week. I want to extend my congratulations to you for this great moment. I know that you have put a lot of effort and hard work into your studies. It is glad to see that this hard work and dedication has finally paid off. Once again, many congratulations to you and your family as they always supported you. I wish you all the very best for your future.

Thanks a lot!

Yours Sincerely,

[Sender Name]

[Sender Signature]

[Sender Address]